

Friends of Hedgemoor Park
Minutes of Committee Meeting No3, 2021-22
Wednesday March 17th at 6.30pm via Zoom

Present: Graham Groom (chair), Nigel Pollard (Treasurer), Caroline Groom (Secretary/Minutes), Joan Rotheram, Edwina Vardey, Julia Sherwen, Nick Tobin

No apologies for absence

Agenda Item	Key points	Action/Follow up
1. Welcome	GG welcomed full house of committee members	
2. Minutes of meeting 19/01/2021	Approved	CG
3. Updates since last meeting detailed in briefing document circulated prior to meeting	3.3 A few changes suggested to the Tree Trail brochure noted 3.4 Treasurer's report – final end of year report to be approved externally	GG to amend NP to arrange
4. AGM plans	4.1 Date agreed as Thursday May 13 th at 6.30pm via Zoom 4.2 Agreed meeting open to public – may increase membership. Publicity/invitation at least 4 weeks prior to meeting to all members, plus on social media, website, residents' associations, noticeboards in park & churches. Publicity to include contact details for all to obtain Zoom passcode, and invitation & details for people interested in joining committee. 4.3 Technical side of Zoom, e.g. powerpoint displays, to be established 4.4 Draft agenda approved – adjustments to constitution discussed in next item	CG
5. Discussion topics	5.1 Constitution Review Tenure of committee members – agreed on new terms – 3 year tenure after which need re-election to stand again. Aims – 2d – more explicit reference to helping to reduce pollution requested 5.2. Tree Trail launch Printed brochure available in a week or two. Distribute to HPF Members, churches, library, B&B's when open. Run of 250 should be sufficient, then review, but aim longer term is to be paperless as far as possible	CG to circulate suggested amendments GG to organise printing

	Formal launch weekend ?June 5th/6th. Couple of hours only. Opportunity to promote trail, acknowledge funding from Lottery Community Fund, and also to publicise work of HPF. Some money outstanding in fund – approx £130 after printing costs and purchase of additional tree labels agreed in January. Money to be spent by the end of August 2021. Discussed possible tree purchase, but to be discussed with Parks Team. 5.3. Summer Children's Event Discussed but decided against in favour of tree trail launch in June 5.4. Art Event NP approached by neighbour re possible time-limited art installation in park. Agreed could be interesting but would need approval from BaNES, and committee need more detail about proposal.	GG to discuss with Parks Team re tree purchase and planting NP to provide more detail when available
6. Objectives for 2020-21 vs achievements	Briefing document outlined completed objectives. Those to carry over to 2021-22 which include work on benches, water supply, work on London St entrance. NP – has approached council re painting of London St gates – add to objectives	CG to amend
7. Objectives for 2021-22	Provisional objectives sent to committee members in advance of meeting. Points raised: Item 2.1 - Request for native bluebells in proposed in woodland bed below battlement Item 3 – Infrastructure – additional objective to install new bench to replace damaged one removed some years ago near the Lower Hedgemead Road entrance List of birds seen in park to be created as discussed in January.	CG to amend objectives and send to committee members for approval
8. Any other business	No other business	
9. Date of next meeting	Early July. Date to be decided via Doodlepoll	GG
	Meeting ended at 19.40hrs	